





**Registration Form for (n)eXIM Digital Certificate**

**Customer Identification Number:** \_\_\_\_\_  
(For Office Use Only)

FORM B

**DETAILS TO BE FILLED UP FOR EXIM ORGANIZATION**

**Corporate / Registered Office details (as registered with DGFT [Directorate General for Foreign Trade]):**

Name  
(As appears in IEC Certificate)

Address

Town / City / District

State / Union Territory

Pin

Contact No.     
(STD Code) Phone No Fax No

Website

Income Tax PAN.

**Bank Details :**  
Bank Name

Bank A/c No

I hereby agree that I have read and understood the provisions of the (n)Code Solutions CA CPS and the Subscriber Agreement and promise to abide by the same. I also acknowledge that I shall be using USB Crypto Tokens to store my private key as prescribed in guidelines for storage of private keys mentioned in (n)Code Solutions CA CPS.

Place : \_\_\_\_\_

Signature Of Applicant

Date : \_\_\_\_\_

[Name: \_\_\_\_\_ ]

Registration form for (n)eXIM along with verification documents can be sent to any one of the nearest LRA locations given on (n)Code Solutions CA website.

Cheque / D.D. to be Drawn in favour of "(n)Code Solutions, Division of GNFC Ltd."  
Cheque should be "Payable at Par"

Payment Details	LRA Details
D.D. Cheque No. : _____	Checked & Verified By
Date : _____ Amount: _____	
Bank Name : _____	
_____	LRA Name / Signature / Stamp

Contact : [www.ncodesolutions.com](http://www.ncodesolutions.com)

E-Mail : [support@ncodesolutions.com](mailto:support@ncodesolutions.com)

Toll Free : 1-800-233-1010



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**DOCUMENTS REQUIRED FOR VERIFICATION**

**Documents Required and Submitted by the Applicant (POR : Proof of rights documents)**

**Documents required for an Organization / Enterprise for (n)eXIM**

**Certified true copy (from Company Secretary / Director / Partner / Proprietor of the organization) of any one :**

- Certificate of Incorporation or
- Memorandum and Articles of Association or
- Registered Partnership Deed or
- Valid business license document

**Certified true copy of any one :**

- Annual Report or
- Income Tax Return or
- Statement of Income or
- Letter from the bank giving bank details of the organization

- Authorization Letter in favour of the certificate applicant from the applicant organization (as per the format attached herewith, on the Companys Letterhead Only)**
- Latest photograph of the applicant**

- IEC Certificate Photocopy**

**Note :**

- Applicants for (n)eXIM shall present themselves at the LRA location where the registration form of (n)eXIM was sent, for verification of physical presence.
- Please refer to the CPS for more information.



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**Signature Verification (Authorization) Letter**

*(This Authorization Letter is required on the Organization's letterhead)*

To,  
(n) Code Solutions,  
A Division of Gujarat Narmada Valley Fertilizers Company Limited.

This is to certify that:

Mr. / Ms. \_\_\_\_\_ *(Certificate applicant)*  
has provided correct information in the Application form for issue of (n)eXIM Digital Certificate to the best of my knowledge and belief and is working with \_\_\_\_\_  
(EXIM organization name). He / She is hereby authorized to obtain a (n)eXIM Digital Certificate to be used for DGFT (Directorate General for Foreign Trade) application and issued by (n)Code Solutions CA.

I also certify that the Certificate Applicant mentioned above is authorized to interact with DGFT for and on behalf of our organization through DGFT's web-application. Specifically, the Certificate Applicant is authorized to sign the various DGFT license applications.

I understand that, while holding a valid (n)eXIM Digital Certificate, if this certificate ever needs to be revoked, it is my organization responsibility to inform (n)Code Solutions regarding the same.

**Details of Authorized Signatory:**

Name : \_\_\_\_\_  
Designation : \_\_\_\_\_  
Organization Name : \_\_\_\_\_  
Signature of Authorized Person : \_\_\_\_\_  
(with stamp of Organization / Office)  
Date : \_\_\_\_\_  
Place : \_\_\_\_\_